

FORT CAROLINE CHRISTIAN CHURCH FACILITIES RENTAL AGREEMENT

Rentals on Sunday through Friday must be completed by 9pm. Saturday rentals must be completed by 8pm.

1. REQUESTS

All requesting use of church facilities must provide the following in writing:

Purpose of use; type of business if applicable; dates and time requesting use; facility location; and person responsible for rental/clean up and all fees if applicable.

See attachment 1 for application.

2. RENTAL FEES FOR MEMBERS/REGULAR ATTENDEES

If you are using facilities for a ministry and/or contributing your service to Fort Caroline Christian Church, there will be no fee.

There will be no fee if facility is used on a one-time basis.

Use of any church facility for source of income, made on premises, in any capacity, will be charged a fee.

There will be a \$50.00 per day per building or \$10.00 for each hour of use, per building for members/regular attendees using the facility on a regular basis.

3. RENTAL FEES FOR NONMEMBERS

There will be a charge of \$100.00 for the first 2 hours of use and a charge of \$25 per hour, for each hour thereafter. This charge is per building and is subject to 7% sales tax.

There will be a \$500.00 Security Deposit required one week prior to renting.

Security Deposit will be returned one week after use if there are no damages, no property missing, facilities are cleaned, and all furnishings are returned to where they were found prior to the rental.

For any use of our auditorium requiring sound/video techs there will be a charge of \$75 per tech for the first 2 hours.

4. CLEANING OF FACILITY

Everyone using facilities will be required to clean the building(s) you are renting or using. This includes taking all trash to the dumpster and returning all furnishings to where they were found prior to your usage of the building(s).

You may elect to clean the building or arrange for a professional cleaning service. Cleaning of the facility is to be done immediately after use.

For any use of our auditorium, you are responsible to make sure that all trash is cleaned out of/under the pews.

5. MISUSE OF FACILITIES

Everyone will be responsible for any damage or missing property.

There will be NO SMOKING in any of the buildings. There will be NO USE of ALCOHOLIC BEVERAGES ANYWHERE ON THE PREMISES.

Attachment 1

APPLICATION FOR RENTAL OF CHURCH FACILITIES

NAME

PHONE NUMBER AND EMAIL

PURPOSE OF USE

TYPE OF BUSINESS IF APPLICABLE

DATES AND TIME REQUESTED

FACILITY LOCATION (FELLOWSHIP HALL, YOUTH BLDG, AUDITORIUM)

RESPONSIBLE PARTY FOR RENTAL/CLEAN UP AND APPLICABLE FEES

I agree to everything presented in the rental agreement.

NAME

DATE